

Blackfeet Housing Authority General Application

YOUR ADDRESS

BLACKFEET _____

HOUSING

P.O. BOX 449

BROWNING, MT. 59417

PHONE: (406)338-5031

FAX: (406)338-5703

PHONE:

CIRCLE WHAT PROGRAM YOU WANT TO APPLY FOR, YOU CAN APPLY FOR MORE THEN ONE.

RENTAL VOUCHER
 NEW ELDERLY - 62 YEARS + ASSISTED LIVING -62 YEARS +

LIST FAMILY MEMBERS WHO WILL BE LIVING IN THE UNIT BELOW:

	NAME OF FAMILY MEMBER	RELATION TO FAMILY HEAD	DATE OF BIRTH	AGE	SEX	SOCIAL SECURITY NUMBER
1		HEAD				
2						
3						
4						
5						
6						
7						
8						

1. **CIRCLE THE FOLLOWING THAT PERTAIN TO YOUR HOUSEHOLD:
 ELDERLY DISABLED NEED WHEEL CHAIR ACCESS VETERAN
 GIVE NAME OF MEMBER _____.**
2. **HOW LONG HAVE YOU LIVED ON THE BLACKFEET RESERVATION?**
3. **ALL ADULTS AND CHILDREN WILL NEED A VERIFICATION OF INDIAN ENROLLMENT.**
4. **HAVE YOU OR ANY MEMBERS OF YOUR HOUSEHOLD BEEN CONVICTED OF A FELONY? _____ NATURE OF CONVICTION**
5. **HAVE YOU OR ANY MEMBER OF HOUSEHOLD EVER BEEN EVICTED FROM _____ ANY PUBLIC HOUSING PROJECT? _____.**
6. **DO YOU OR ANY MEMBER OF YOUR HOUSEHOLD OWE BLACKFEET HOUSING _____ ANY PAST DUE AMOUNTS FOR HOUSING SERVICES RECEIVED IN THE PAST**
7. **PHYSICAL ADDRESS**

B. ESTIMATED FAMILY INCOME (FOR NEXT TWELVE MONTHS)				
	EMPLOYER NAME AND ADDRESS	PER HOUR	PER WEEK	PER YEAR

<u>SOURCE</u>	<u>RATE/MONTH</u>	<u>SOURCE</u>	<u>RATE/MONTH</u>
<u>WELFARE</u>		<u>PENSIONS</u>	<u>GA</u>
		<u>UNEMPLOYMENT</u>	
<u>SOCIAL SECURITY</u>		<u>SSI</u>	

C. HOUSING LOCATION:

1. RENTAL HOUSING, YOU MAY SELECT (2) LOCATIONS. (PLEASE CIRCLE)
 BABB BROWNING HEART BUTTE SEVILLE

D. SIGNATURE AND CONSENT TO RELEASE INFORMATION: IN SIGNING THIS APPLICATION FOR HOUSING, I DECLARE THAT THE ABOVE INFORMATION IS FULLY TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE, I HEREBY AUTHORIZE BLACKFEET HOUSING TO OBTAIN ANY AND ALL INFORMATION NECESSARY FOR THE PURPOSE OF VERIFYING THE STATEMENTS MADE IN THIS APPLICATION. FURTHERMORE, I UNDERSTAND THAT THIS APPLICATION IS NOT A CONTRACT AND IS NOT BINDING IN ANY MANNER.

DATE: _____ SIGNED: _____

DATE: _____ SIGNED: _____

OFFICE USE ONLY

APPLICANT OR FAMILY MEMBER OWE HOUSING? YES__ NO__ AMOUNT

1.____ 2.____ 3.____ 4.____ 5.____ INITIALED BY REVIEW COMMITTEE

FRAUD AND FEDERAL PRIVACY ACT STATEMENT

PLEASE READ THE FOLLOWING STATEMENT THEN SIGN AND DATE THE FORM.

SECTION 1001 OF TITLE 18 OF THE UNITED STATES CODE MAKES IT A CRIME PUNISHABLE BY A FINE OF UP TO \$10,000.00 OR BY IMPRISONMENT OF UP TO FIVE (5) YEARS OR BOTH FOR MAKING FALSE, FICTITIOUS OR FRAUDULENT STATEMENTS OR REPRESENTATION OR MAKING OR USING ANY FALSE WRITING OR DOCUMENT IN ANY MATTER WITHIN THE JURISDICTION OF ANY DEPARTMENT OR AGENCY OF THE UNITED STATES.

THIS MEANS THAT IF YOU, AS AN APPLICANT OR TENANT, KNOWINGLY GIVE THE BLACKFEET HOUSING FALSE INFORMATION ABOUT YOUR INCOME WITHIN (10) TEN DAYS OF A CHANGE, YOU MAY BE CHARGED WITH FRAUD UNDER CHAPTER 409.325 AND/OR SECTION 1001 OF TITLE 18 OF THE UNITED STATES CODE.

IF, AS A RESULT OF COMMITTING FRAUD, WITHHOLDING INFORMATION OR MAKING A MISREPRESENTATION TO THE BLACKFEET HOUSING, YOU RECEIVE ANY RENTAL ASSISTANCE OR LOWER RENT TO WHICH YOU ARE NOT ENTITLED, YOU WILL BE RESPONSIBLE FOR MAKING RESTITUTION (REPAYMENT) IN FULL TO THE BLACKFEET HOUSING AND MAY BE SUBJECT TO TRIBAL AND FEDERAL PROSECUTION AS WELL. THIS COULD ALSO RESULT IN A FINE, IMPRISONMENT OR BOTH AS WELL AS LOSS OF YOUR ELIGIBILITY FOR ANY OF THIS AGENCY'S HOUSING PROGRAMS.

THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) WILL BE COLLECTING INFORMATION YOU GAVE TO THE BLACKFEET HOUSING AT APPLICATION OR RE-EXAMINATION. HUD WILL COLLECT THE INFORMATION OF THE FORM 50058. THE DATA IT WILL COLLECT INCLUDES NAME, BIRTH DATE, SOCIAL SECURITY NUMBER (SSN), INCOME (BY SOURCE), ASSETS, CERTAIN DEDUCTIBLE EXPENSE AND RENTAL PAYMENTS.

THE PRIVACY ACT OF 1974, AS AMENDED, REQUIRES US TO TELL YOU ABOUT THIS. WE ALSO ARE REQUIRED TO TELL YOU WHAT HUD WILL DO WITH THE INFORMATION.

HUD WILL USE THE INFORMATION TO MANAGE AND MONITOR HUD-ASSISTED HOUSING PROGRAMS. IT ALSO MAY VERIFY WHETHER THE INFORMATION IS ACCURATE AND COMPLETE BY DOING A COMPUTER MATCH.

HUD MAY GIVE THE INFORMATION TO FEDERAL, STATE AND LOCAL AGENCIES WHEN IT WILL BE USED FOR CIVIL, CRIMINAL OR REGULATORY INVESTIGATIONS AND PROSECUTIONS. HUD ALSO MAY MAKE SUMMARIES OF RESIDENT DATA AVAILABLE TO THE PUBLIC. OTHER THAN THESE USES, HUD WILL NOT RELEASE THE INFORMATION OUTSIDE HUD, EXCEPT AS PERMITTED OR REQUIRED BY LAW.

THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1987, 42 U.S. C. 3543 REQUIRES APPLICANTS AND RESIDENTS TO GIVE THE BLACKFEET HOUSING THE SOCIAL SECURITY NUMBERS OF HOUSEHOLD MEMBER AT LEAST SIX (6) YEARS OLD. IF YOU ARE AN APPLICANT AND YOU HAVE BEEN ISSUED OR USE A SOCIAL SECURITY NUMBER, AND YOU DO NOT GIVE THEM TO THE BLACKFEET HOUSING, THE BLACKFEET HOUSING IS REQUIRED TO REJECT YOUR APPLICATION FOR HOUSING ASSISTANCE. IF YOU ARE RECEIVING HOUSING ASSISTANCE AND YOU HAVE BEEN ISSUED OR USE A SOCIAL SECURITY NUMBER AND YOU DO NOT GIVE THEM TO THE BLACKFEET HOUSING, THE BLACKFEET HOUSING IS REQUIRED TO EVICT YOUR FAMILY OR WITHDRAW YOUR HOUSING ASSISTANCE.

THE NATIVE AMERICAN HOUSING ASSISTANCE AND SELF DETERMINATION ACT OF 1996, AS AMENDED. HR-3219, AND THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1981, P.L. 97-35, 85 STAT., 348, 408 REQUIRE APPLICANTS AND RESIDENTS TO PROVIDE THE OTHER INFORMATION (LISTED IN THE FIRST PARAGRAPH) TO THE BLACKFEET HOUSING. IF YOU

ARE AN APPLICANT AND YOU FAIL TO GIVE THE BLACKFEET HOUSING THIS INFORMATION, THE BLACKFEET HOUSING MAY HAVE TO REJECT YOUR APPLICATION OR DELAY ACTING ON IT. IF YOU ARE RECEIVING HOUSING ASSISTANCE AND YOU DO NOT GIVE THE BLACKFEET HOUSING THIS INFORMATION, THE BLACKFEET HOUSING MAY HAVE TO EVICT YOU OR WITHDRAW YOUR HOUSING ASSISTANCE.

I HAVE READ THE ABOVE STATEMENT, OR HAD IT READ AND EXPLAINED TO ME AND UNDERSTAND THE CONSEQUENCES OF NOT CORRECTLY REPORTING MY FAMILY COMPOSITION AND ALL OF MY INCOME, CREDIT & CRIMINAL RECORDS AND ANY CHANGES WITHIN (10) TEN DAYS OF THEIR OCCURRENCE.

SIGNATURE OF (APPLICANT 1)

DATE

SIGNATURE OF APPLICANT 2

DATE

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED
INSTRUCTIONS ON COMPLETING YOUR APPLICATION**

ITEMS NEEDED FOR APPLICATION

**THE FOLLOWING ITEMS NEED TO BE WITH YOUR APPLICATION
BEFORE YOU TURN IT IN:**

- 1. BIRTH CERTIFICATES FOR ALL MINOR CHILDREN.**
- 2. SOCIAL SECURITY NUMBERS FOR ALL MEMBERS OF THE HOUSEHOLD.**
- 3. VERIFICATION OF ALL INCOME FOR EVERYONE 18 AND OVER** (Zero income can be verified by the BIA GA, County Public Assistance, State Unemployment, or etc.)
- 4. VERIFICATION OF TRIBAL ENROLLMENT FOR ENTIRE HOUSEHOLD.**
- 5. TWO (2) REFERENCE LETTERS FROM PREVIOUS LANDLORDS OR TWO (2) PERSONAL REFERENCE LETTERS-THESE LETTERS SHOULD BE ABOUT YOUR ABILITY TO PAY YOUR BILLS AND THE UP KEEP OF A HOME
(YOU DO NOT NEED THESE LETTERS IF YOU ARE APPLYING FOR THE VOUCHER (SECTION 8) PROGRAM.**
- 6. EVERYONE 18 YEARS AND OVER NEED TO SIGN 3RD PAGE AUTHORIZATION FOR RELEASE OF INFORMATION.**

REMEMBER TO SIGN AND DATE THE APPLICATION ON ALL THREE PAGES OF THE APPLICATION.

- 7. IF YOU ARE A COLLEGE STUDENT ATTENDING AN OFF RESERVATION COLLEGE, YOU MUST PROVIDE PROOF THAT YOU ARE ACTUALLY ATTENDING COLLEGE, (THIS WILL BE VERIFIED BY PHONE OR MAIL) TO RECEIVE A COLLEGE PREFERENCE ON THE VOUCHER (SEC 8) PROGRAM.**
- 8. ANY ADDITIONAL, REQUESTED DOCUMENTS SUPPORTING ANY STATEMENTS MADE IN THE APPLICATION.**

IT IS VERY IMPORTANT YOU HAVE ALL THE NECESSARY

INFORMATION WITH YOUR APPLICATION. IF YOUR APPLICATION IS INCOMPLETE, IT WILL BE RETURNED TO YOU.

PLEASE TURN YOUR APPLICATION IN TO THE RECEPTIONIST AT THE FRONT DESK. SHE WILL HAVE YOU SIGN IN A LOG BOOK AND STAMP DATE YOUR APPLICATION. (ONLY IF THE APPLICATION IS COMPLETE).

CHECKLIST FOR BLACKFEET HOUSING APPLICATION

RECORDS AND DOCUMENTS WHICH WILL HELP YOU COMPLETE YOUR APPLICATION. THIS APPLIES TO ALL PERSONS 18 YEARS AND OLDER.

RECORDS OF EARNED INCOME:

- Paycheck stubs
- W-2 forms
- Income tax return-Federal and/or State
- Fire fighting wage verification

RECORDS OF OTHER INCOME:

- Pensions and Annuities-latest check stub from issuing institution
- Social Security-current award letter
- Unemployment Compensation-Determination letter, or latest check stub
- SSI-award letter
- AFDC-award letter, or recent check stub
- Workmen's compensation-from DOL 203, recent check stub
- Alimony-copy of court order
- Educational scholarships/stipends-award letter
- Trade union benefits-recent check stub
- GA or other Public Assistance-award letter

ASSET INFORMATION:

- Bank Statements
- Stock/Bond Certificates
- Mortgage note
- Income Tax Return
- Certificate of deposit

RECORDS OF FAMILY CIRCUMSTANCES/FAMILY COMPOSITION/ALLOWANCES:

- Statement of disability
- Blackfeet Tribal Enrollment, Descendent, or Other Indian verification
- Adoption papers
- Legal documents showing formal adoption being pursued
- Child custody papers
- Birth Certificates
- Two letters from Landlord or letters of personal reference
- Social Security Cards/alternative documents

RECORDS OF CRIMINAL ACTIVITY:

- Court documents
- Arrest records
- Criminal justice information

NON-INCOME HAS TO BE VERIFIED-THIS CAN BE DONE THROUGH THE BIA GA OFFICE OR BY THE GLACIER COUNTY PUBLIC ASSISTANCE OFFICE. IF THERE IS AN 18 YEAR OLD ON THE APPLICATION AND IS A FULL TIME STUDENT THIS CAN BE VERIFIED BY A STATEMENT FROM THEIR SCHOOL.